

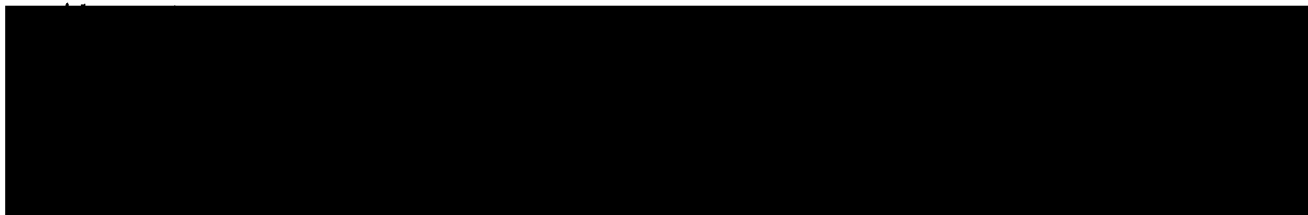
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OPERATIONS DIRECTORATE SUPPORT OFFICERS' MEETING

DD/M&S Conference Room

15 August 1973

1. Present were



2. Items of interest from DDO Staff Meeting - 15 August

a. A week or two ago we commented that someone had suggested that employees be permitted to wear an insignia on their building badge to denote awards which they had received. In a poll of the DDO components the vote was substantially opposed. There was, however, some feeling that some other type of insignia, such as a desk medallion, might be appropriate.

b. Assignment to Saigon. There has been an additional relaxation in the rules covering the assignment of dependents to Saigon. A wife without dependents will now be routinely approved to accompany the sponsor to Saigon. The school problem still exists and the assignment of dependent children is still on a case-by-case basis. In addition, the assignment of dependents [REDACTED] are still approved on a case-by-case basis.

c. Reduction of Field Reporting. [REDACTED] is continuing to explore ways and means to reduce reporting by field elements. He has written a memo to Chief, Plans Staff instructing him to develop a field reporting system to support the "management by objectives" budgeting system. The current project system will be shortly phased out. He will also continue to survey repetitive field reporting, in the hope that in many cases we can send existing reports to the field for post audit and correction. [REDACTED] stated that the field reporting to support MBO will be minimal. Their objective is to obtain the information they need from Area Divisions, and the field would be queried only in cases where information is not available at Headquarters. A new concept of a small station is also being explored with the objective being to control communications of all types to the unit.

3. Other Items of Interest

a. [REDACTED] DDO Watch Officer, [REDACTED] described the new Watch Office concept.

b. You are reminded to sign up for the August 29th Cocktail Party for M and MG careerists. The cut-off date is 22 August.

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c. Visitors Parking. We expect there will shortly be a notice restricting visitors parking to the visitors parking lot. For safety reasons, cars will not be parked around the quadrangle. When the visitors parking lot is full, visitors will be directed to West parking area.

d. T. V. Coverage. T. V. coverage is planned for the outside of the Headquarters building on Sunday, 26 August. Anyone who is under cover should be alerted to this situation and avoid the building area on that date.

e. Training. The following DD/M&S candidates were nominated to the Brookings Institution for participation as follows:

Conferences on Business in Contemporary Society

25X1A

Conferen

2-7 December 73

7-19 October 73

2-14 December 73

6-18 January 74

31 March-12 April 74

d. Senior Seminar. The following DD/M&S employees have been approved for participation in the Agency's fourth Senior Seminar, scheduled from 16 September through 21 November 1973.

25X1A

e. Family Day. For the past three years the Agency has had a "Family Day" to permit dependents to see parts of the Headquarters Building. We have been asked to poll the DDO components to determine whether there is any enthusiasm for another visit this year.

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